

Publications & Forms



NYS Funeral Directors Association | NYS Tribute Foundation | PrePlan Funeral Trust



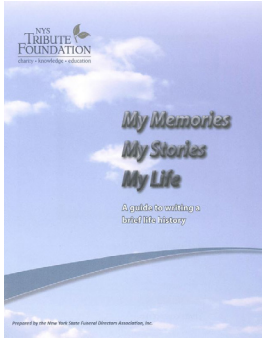


When a Death Occurs

#T-FCIS-01

A 17-page booklet designed to help individuals deal with the challenges surrounding a death from arrangements to estate settlement issues such as taxes.

Popular Titles



My Memories, My Stories, My Life

#T-MM-01

This easy-to-read 16-page booklet helps consumers record experiences and other important life events that will help future generations remember what makes them special.

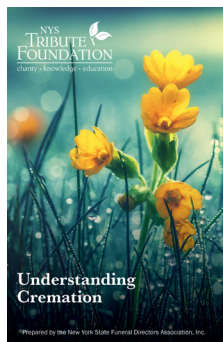


Newly Designed!

Personal and Financial Affairs Checklist for End-of-Life Planning

#T-FCIS-02

A 20-page booklet designed to help individuals organize important information that can be used by loved ones at the time of a death to help ensure that the deceased's wishes are carried out.



Newly Designed!

Understanding Cremation

#T-UC-01

A 12-page booklet designed to inform and educate individuals about cremation. Highlights include: laws; memorialization; religion; urns and scattering cremains.



Newly Designed!

Checklists for End-of-Life Planning

#T-FCIS-04

A two-page checklist for consumers when they decide they would like to prefund a funeral. Also includes valuable information about a prearrangement conference.

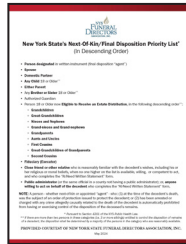
Available in sets of 25.



When a Veteran Passes Away

#T-WVPA-01

This 16-page booklet, was created to educate the consumer about topics related to obtaining Federal and NYS benefits for a veteran's family.

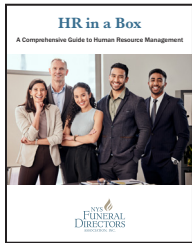


Updated & Redesigned in 2024!

New York State's Next-of-Kin/Final Disposition Priority List

N-NOK-01

A quick and handy resource outlining the Next-Of-Kin hierarchy in New York State.



Re-released in 2024!

HR in a Box

#N-HRB-01

Thanks to our partnership with Paul J. Buehler, Associate with the law firm Bond, Schoeneck, & King, PLLC, we're offering members an

updated and comprehensive guide to human resource management. This toolkit includes all the information you need to effectively manage your human resource investment and maintain compliance with the countless local, state, and federal laws impacting your workforce.



Updated in 2025!

New York State's Final Disposition Law: A Compliance Guide for Funeral Directors

#N-FDL-01

A comprehensive guide of New York's Final Disposition Law. This guide walks funeral professionals through the origins of the laws, the issues for funeral service, a summary and highlights of the law, including an in-depth Question & Answer section. Includes sample forms as follows:

- Appointment of Agent to Control Disposition of Remains
- At-Need Written Statement of Agent Claiming Legal Control of Disposition
- At-Need Written Statement of Person Having Right to Control Disposition



NYSFDA Manual of New York State's Laws and Regulations Affecting Funeral Directing: A Practical Guide for Funeral Directors

#N-L&R-01

This comprehensive resource organizes laws and regulations in a searchable index; provides answers to some of the most frequently asked questions and offers analysis of some of the State's more complex legal provisions. User-friendly with an appendix of documents commonly used by NYSFDA members.



Body Delivery Receipt

#N-BDR-01

A 3-part form used by funeral homes to help protect them when turning over a body for final disposition. Fulfills the requirement of Section 4145 of the NYS Public Health Law.



Good at Goodbyes Consumer Rack Card

#N-GAG-01

A quick promotional piece designed to educate consumers on the value of working with licensed Funeral Directors and encourage families to select a NYSFDA member firm.



PrePlan Funeral Trust

The Gold Standard.

All PrePlan® materials listed here are available free of charge, **exclusively** to PrePlan participating funeral homes.

Preneed Itemization Statement

A 4-part NCR form listing funeral service and merchandise selection by the purchaser.

General Administration Form

A 2-part NCR form to be used for disbursements, refund requests, additional deposits, address or other information changes.

Business Reply Envelope

Postage paid envelopes provided for convenience in mailing contracts, death certificates and other communications to PrePlan®.

Select Pay Form

A 3-part NCR form providing consumers with the option of funding their funeral prearrangements through a monthly or annual payment plan.

**Fee applies for use of this program.*

Select Pay Direct Payment Authorization

A form to be used in conjunction with a Select Pay Form, offering consumers the option of making monthly payments electronically.

Prearrangement Folder

Provided to the purchaser for their prearrangement document copies.





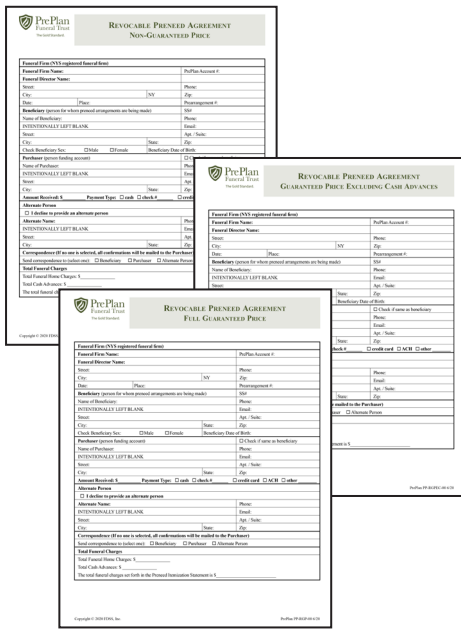
Prearrangement Information Wallet Cards

Wallet-sized cards providing prearrangement information, to be distributed to the PrePlan® purchaser and family at the prearrangement conference. Cards can also be personalized. Call 800.577.3752 for information.



Generic Consumer Brochure

A marketing tool outlining the value and benefits of opening a PrePlan Funeral Trust account.



Revocable Agreements

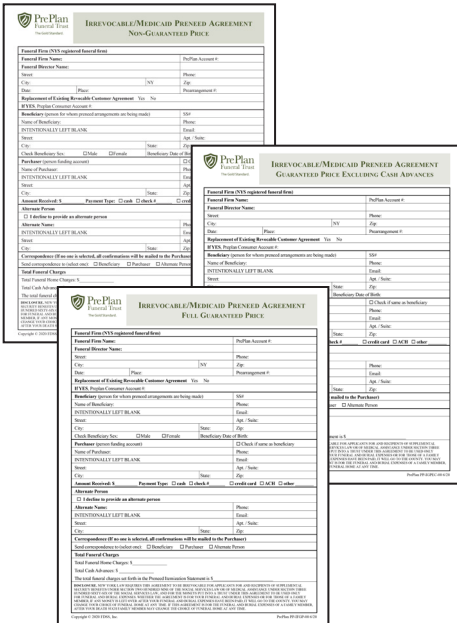
3-part NCR contracts for use by individuals who are not currently applicants for or recipients of Medicaid or SSI. Revocable contracts are available with three different guarantee options:

- Non-Guaranteed Price
- Guaranteed Price Excluding Cash Advances
- Full Guaranteed Price

Irrevocable Agreements

4-part NCR contracts for use exclusively for individuals who are applicants for or recipients of Medicaid or SSI. Irrevocable contracts are available with three different guarantee options:

- Non-Guaranteed Price
- Guaranteed Price Excluding Cash Advances
- Full Guaranteed Price



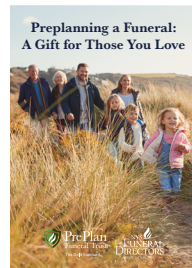
The Gold Standard.

All PrePlan® materials listed here are available to PrePlan participating funeral homes.



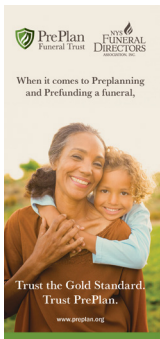
Preplanning a Funeral: A Gift for Those You Love Tabletop Consumer Sign

Display your commitment to providing the Gold Standard. This new tabletop sign allows you to share quick information about the value of prearranging and prepaying for funeral expenses.

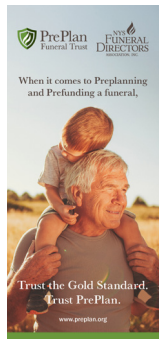


Preplanning a Funeral: A Gift for Those You Love Postcard

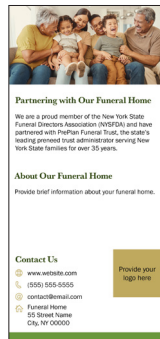
A handy follow-up piece, this includes information about preplanning a funeral, PrePlan, and NYSFDA. A tear off postage-paid return card gives consumers the option to request more information from PrePlan.



(Shield)



(Flame)



Personalized Consumer Brochure

Personalize this popular marketing tool!* Outline the value and benefits of opening a PrePlan Funeral Trust account with your firm's information. To meet the diverse needs of our members, we created multiple versions of the brochure. Please be sure to select which version (Shield or Flame) best meets your marketing needs.

*Personalization limited to your contact information, logo, website, and brief summary of your funeral home.



PrePlan: The Gold Standard Video

Start a conversation with consumers by speaking to the value of prearranging and prepaying funeral services. Scan the following QR Codes to see which version (Shield or Flame) best meets your needs. **Personalize the video** with your funeral home logo and website, or even a recorded message at the end.

Free! Log into your PrePlan portal to view and download the generic video (both versions available).





Materials Order Form

Product Number	Product Description	Unit	Quantity	NYSFDA Member Price	Non-Member Price	Total
Consumer Guide Series						
T-MM-01	My Memories, My Stories, My Life	EACH		\$2.00	\$6.00	
T-UC-01	Understanding Cremation	EACH		\$2.00	\$5.00	
T-FCIS-01	When A Death Occurs	EACH		\$2.00	\$5.00	
T-FCIS-02	Personal & Financial Affairs Checklist	EACH		\$2.00	\$5.00	
T-FCIS-04	Checklists for End-of-Life Planning (25 per pack)					
	• 1 - 4 packs	PACK		\$4.00	\$12.00	
	• 5 or more packs	PACK		\$3.50	\$10.50	
T-WVPA-01	When a Veteran Passes Away	EACH		FREE	\$2.00	
N-FDL-01	NY's Final Disposition Law: A Compliance Guide for Funeral Directors	EACH		FREE	\$40.00	
N-BDR-01	Body Delivery Receipt (25 per pack)					
	• 1 - 4 packs	PACK		\$10.00	\$30.00	
	• 5 or more packs	PACK		\$8.00	\$24.00	
N-HRB-01	HR in a Box	EACH		\$50 (digital) \$99 (print)	\$125 (digital)	
N-L&R-01	NYSFDA Manual of NYS Law and Regulations Affecting Funeral Directing	EACH		\$99.00	\$349.00	
N-GAG-01	Good at Goodbyes Consumer Rack Card	EACH		FREE	\$1.00	
N-NOK-01	Next-Of-Kin Priority List	EACH		\$3.50	\$7.00	
TOTAL					\$	

Ship To:

Name _____

Company _____

Address _____

City _____ State _____ Zip Code _____

Phone _____

Email _____

Payment Information:

Check Enclosed: Payable to **Tribute Foundation.**

Credit Card:

Card Number: _____

Expiration Date: _____ Credit Card Authorization Code: _____

Mail or Email order to: 1 South Family Drive, Albany, NY 12205 | info@nysfda.org

Order online at: www.nysfda.org (log into your Member Portal)



The order form below is for **PrePlan participating funeral homes only**. PDFs of all forms are available to these firms on the PrePlan website.

PrePlan Materials

Product Description	Quantity
Revocable Agreements	
• Non-Guaranteed Price	
• Guaranteed Price Excluding Cash Advances	
• Full Guaranteed Price	
Irrevocable Agreements	
• Non-Guaranteed Price	
• Guaranteed Price Excluding Cash Advances	
• Full Guaranteed Price	
Preneed Itemization Statement	
General Administration Form <i>(for disbursements, refunds, deposits, address change, etc.)</i>	
Business Reply Envelope	
Select Pay Form	
Select Pay Direct Payment Authorization	

Ship To:

Name _____

Company _____

Address _____

City _____ State _____ Zip Code _____

Phone _____

Email _____

Mail or Email order to: PrePlan Funeral Trust, PO Box 12456, Albany, NY 12212-2456 | preplan@preplan.org



The order form below is for **PrePlan participating funeral homes only.**

Consumer Materials

Product Description	Version		Quantity	Price	Total
Prearrangement Folder <i>(to compile consumer paperwork and information)</i>				FREE	
Prearrangement Information Wallet Cards				FREE	
Generic Consumer Brochure				FREE	
Preplanning a Funeral: A Gift for Those You Love Tabletop Consumer Sign <i>(please circle one version)</i>	Flame	Shield	(max 5)	FREE	
Preplanning a Funeral: A Gift for Those You Love Postcard w/ tearoff return card			25	\$55.00	
			50	\$107.00	
			100	\$166.00	
			300	\$270.00	
Personalized Consumer Brochure <i>(please circle one version)</i>	Flame	Shield	50	\$92.00	
			100	\$145.00	
			300	\$270.00	
PrePlan: The Gold Standard Personalized Video <i>(please circle one version)</i>	Flame	Shield		\$75.00	
Text to include:		Funeral Home Name: _____			
<i>Please include an attachment of your funeral home logo (high resolution PNG)</i>		Website: _____			
				TOTAL	\$

Ship To:

Name _____

Company _____

Address _____

City _____ State _____ Zip Code _____

Phone _____

Email _____

Payment Information:

Check Enclosed: Payable to **NYSFDA.**

Credit Card:

Card Number: _____

Expiration Date: _____ Credit Card Authorization Code: _____

Mail or Email order to: PrePlan Funeral Trust, PO Box 12456, Albany, NY 12212-2456 | preplan@preplan.org

Management reserves the right to limit quantities of these materials