

# Publications & Forms

2019

NYS Tribute Foundation | NYS Funeral Directors Association | PrePlan



NYS  
TRIBUTE  
FOUNDATION  
charity • knowledge • education

NYS  
FUNERAL  
DIRECTORS  
ASSOCIATION, INC.

PREPLAN  
a service you can trust

## Consumer's Guide Series Kit

Eight beautifully designed consumer brochures (50 of each brochure) designed to educate consumers about topics relating to death, dying, bereavement and even a career in funeral service.

Questions? Please call 800-291-2629.



### Funeral Costs and Payment Options #T-CGS-01

Explores how the cost of a funeral depends on its complexity or simplicity as well as the resources available to pay for it. (8-panel brochure)



### Saying Goodbye to a Beloved Pet #T-CGS-05

Grieving after the loss of a be pet is as real an emotion as grieving for a friend or relative. (6-panel brochure)



### Grief After Loss #T-CGS-07

Recognizing the signs of grief, dealing with grief in specific situations and how every person reacts to loss in different ways. (24-page booklet)



### Pre-Planning and Pre-Funding a Funeral #T-CGS-02

How the decision to preplan and prefund a funeral relieves loved-ones of the burden of decision-making at a stressful time. (8-panel brochure)



### Funeral Etiquette #T-CGS-06

Recognizing the need to express grief and sympathy and treat grieving friends and family with kindness, dignity and consideration. (6-panel brochure)



### Creating Lasting Memories #T-CGS-08

Suggestions for ways to memorialize and remember loved-ones. (10-panel brochure)

## Popular Titles



### When a Death Occurs

#T-FCIS-01

A 17-page booklet designed to help individuals deal with the challenges surrounding a death from arrangements to estate settlement issues such as taxes.



### Personal and Financial Affairs Checklist for End-of-Life Planning

#T-FCIS-02

A 20-page booklet designed to help individuals organize important information that can be used by loved ones at the time of a death to help ensure that the deceased's wishes are carried out.



### Checklists for End-of-Life Planning

#T-FCIS-04

A two-page checklist for consumers when they decide they would like to prefund a funeral. Also includes valuable information about a prearrangement conference. Available in sets of 25.



### PrePlanning/Prefunding a Funeral: Why and How

#T-FCIS-05

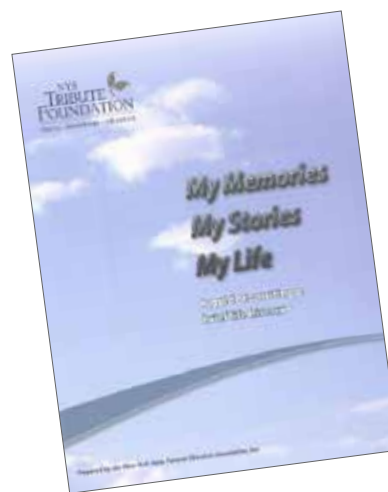
A 24-page booklet designed to inform and educate individuals about the advantages and process of preplanning and prefunding their funeral arrangements.



### Avoid Being the Victim of a Crime During Grief

#NPB-01

A public service 8-panel brochure of the New York State Association of Chiefs of Police and the New York State Funeral Directors Association to help prevent loved ones from becoming a crime victim after the death of a family member.



### My Memories, My Stories, My Life

#T-MM-01

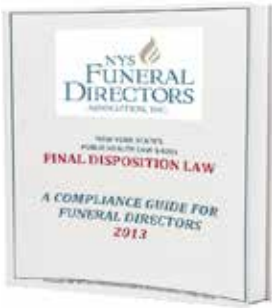
This easy-to-read 16-page booklet helps consumers record experiences and other important life events that will help future generations remember what makes them special.



### Understanding Cremation

#T-UC-01

A 12-page booklet designed to inform and educate individuals about cremation. Highlights include: laws; memorialization; religion; urns and scattering cremains.



### **New York State's Final Disposition Law: A Compliance Guide for Funeral Directors**

**#N-FDL-01**

A comprehensive guide of New York's Final Disposition Law. This guide walks funeral professionals through the origins of the laws,

the issues for funeral service, a summary and highlights of the law, including an in-depth Question & Answer section. Includes sample forms as follows:

- Appointment of Agent to Control Disposition of Remains
- At-Need Written Statement of Agent Claiming Legal Control of Disposition
- At-Need Written Statement of Person Having Right to Control Disposition



### **NYSFDA Manual of New York State's Laws and Regulations Affecting Funeral Directing: A Practical Guide for Funeral Directors**

**#N-L&R-01**

This 160-page resource organizes laws and regulations in a searchable index; provides answers to some of the most frequently asked questions and offers analysis of some of the State's more complex legal provisions. User-friendly with an appendix of documents commonly used by NYSFDA members.



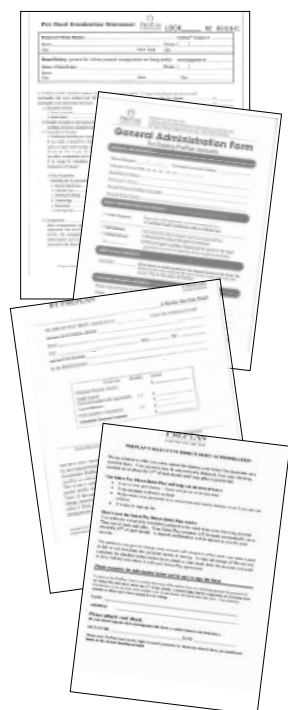
### **Body Delivery Receipt**

**#N-BDR-01**

A 3-part form used by funeral homes to help protect them when turning over a body for final disposition. Fulfills the requirement of Section 4145 of the NYS Public Health Law.



All PrePlan® materials and contracts listed here are available at no charge to PrePlan participants only. Management reserves the right to limit quantities of these materials.



### **Pre Need Itemization Statement**

A 2-part NCR form listing funeral service and merchandise selection by the purchaser.

### **General Administration Form**

A 2-part NCR form to be used for disbursements, refund requests, additional deposits, address or other information changes.

### **Business Reply Envelope**

Postage paid envelopes provided to our member funeral firms for their convenience in mailing contracts, death certificates and other communications to PrePlan®.

### **Select Pay Trust Form**

A 2-part NCR form providing consumers with the option of funding their funeral prearrangements through a monthly or annual payment plan.

### **Select Pay Direct Payment Authorization**

A form to be used in conjunction with a Select Pay Trust Form, offering consumers the option of making payments electronically.

### **Prepaying Your Funeral Expenses: A Special "How To" Guide**

This 8-panel informational brochure is designed to educate consumers about the ease in prearranging one's funeral. For individuals applying for or receiving SSI/ Medicaid, this brochure illustrates the value of an irrevocable funeral trust account.

### **Laminated Document Holder**

Provided to the purchaser for their prearrangement document copies.

### **Prearrangement Information Wallet Cards**

Wallet-sized cards providing prearrangement information, to be distributed to the PrePlan® purchaser and family at the prearrangement conference. Cards can also be personalized through Abigal Press. Call 800-577-3752 for information.

Order online at: [PrePlan.org](http://PrePlan.org)



### Revocable Contracts

3-part NCR contracts for use by individuals who are not currently applicants for or recipients of Medicaid or SSI. Revocable contracts are available with three different guarantee options:

- Non Guaranteed Price
- Guaranteed Price Excluding Cash Advances
- Full Guaranteed Price



### Irrevocable Contracts

4-part NCR contracts for use exclusively for individuals who are applicants for or recipients of Medicaid or SSI. Irrevocable contracts are available with three different guarantee options:

- Non Guaranteed Price
- Guaranteed Price Excluding Cash Advances
- Full Guaranteed Price



### Translated Contracts

To help member funeral homes better assist families, all PrePlan® contracts and itemizations have been translated into Spanish, Chinese and Russian.

# Materials Order Form



Product Number	Product Description	Unit	Quantity	NYSFDA Member Price	Non-Member Price	Total
	Consumer Guide Series					
<b>Brochures (packs of 50 each)</b>						
T-CGS-01	• Funeral Costs and Payment Options	Pack		Free	\$75.00	
T-CGS-02	• Pre-Planning and Pre-funding a Funeral	Pack		Free	\$75.00	
T-CGS-05	• Saying Goodbye to a Beloved Pet	Pack		Free	\$75.00	
T-CGS-06	• Funeral Etiquette	Pack		Free	\$75.00	
T-CGS-07	• Grief After Loss	Pack		Free	\$75.00	
T-CGS-08	• Creating Lasting Memories	Pack		Free	\$75.00	
T-FCIS-01	When a Death Occurs	Each		\$1.50	\$4.50	
T-FCIS-02	Personal & Financial Affairs Checklist	Each		\$1.50	\$4.50	
T-UC-01	Understanding Cremation	Each		\$1.00	\$3.00	
<b>Checklists for End-of-Life Planning (25 per-pack)</b>						
T-FCIS-04	• 1 - 4 packs	Pack		\$4.00	\$12.00	
T-FCIS-04	• 5 or more packs	Pack		\$3.50	\$10.50	
T-MM-01	My Memories, My Stories, My Life	Each		\$2.00	\$6.00	
N-PB-01	Avoid Being the Victim of Crime During Your Time of Grief (25 per-pack)	Pack		\$4.00	\$12.00	
<b>Body Delivery Receipt (25 per-pack)</b>						
N-BDR-01	• 1 - 4 packs	Pack		\$10.00	\$30.00	
N-BDR-01	• 5 or more packs	Pack		\$8.00	\$24.00	
N-FDL-01	NY's Final Disposition Law: A Compliance Guide for Funeral Directors	Each		Free	\$40.00	
N-L&R-01	NYSFDA Manual of NYS Laws and Regulations Affecting Funeral Directing	Each		\$99.00	\$299.00	

**TOTAL \$**
**SHIP TO**
**PAYMENT INFORMATION**

Name	Check Enclosed \$		
Company	Circle One:	MasterCard	VISA
Address	Acct. #		
City	State	Zip	CSV Code
Phone	Signature		
Email			

Make Checks Payable to: NYS Tribute Foundation, Inc., 1 South Family Drive, Albany, NY 12205  
p: 800-291-2629 | f: 518-452-8667



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## Materials Order Form

All PrePlan® materials and contracts listed below are available at no charge to PrePlan participants only. Management reserves the right to limit quantities of these materials.

<b>ORDER FORM - For PrePlan® Participants Only</b>	
<b>Product Description</b>	<b>Quantity</b>
<b>PREPLAN MATERIALS</b>	
<b>Revocable Contracts</b>	
• Non-Guaranteed Price	
• Guaranteed Price Excluding Cash Advances	
• Full Guaranteed Price	
<b>Irrevocable Contracts</b>	
• Non-Guaranteed Price	
• Guaranteed Price Excluding Cash Advances	
• Full Guaranteed Price	
<b>Itemization Statements</b>	
Preneed Itemization Statement (accompanies each contract)	
<b>Administrative Supplies</b>	
General Administration Form (for disbursements, refunds, deposits, address change)	
Business Reply Envelope	
Select Pay Trust Form	
<b>CONSUMER MATERIALS</b>	
Consumer Information Brochure - Prepaying Your Funeral Expenses "A Special How to Guide"	
Document Holders (to compile consumer paperwork and information)	

<b>SHIP TO</b>
Funeral Home
Address
City, State, Zip
Daytime Phone
Person Making Request

Order online at: [www.PrePlan.org](http://www.PrePlan.org)  
Mail or fax order to: PrePlan® Funeral Trust, 1 South Family Drive, Albany, NY 12205  
p: 800-577-3752 | f: 518-452-8487